



Part-time Employment Application

Full Name: _____ Date: _____

Last First M.I.

Address: _____

Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Position Applied for: _____

Are you a citizen of the United States? YES ____ NO ____

If no, are you authorized to work in the U.S.? YES ____ NO ____

Have you ever worked for this company? YES ____ NO ____ If yes, when? _____

Have you ever been convicted of a felony? YES ____ NO ____

If yes, explain: _____

Education

High School: _____ City: _____

From: _____ To: _____ Did you graduate? YES ____ NO ____

Have you received a GED? YES ____ NO ____

College: _____ City: _____

From: _____ To: _____ Did you graduate? YES ____ NO ____

Degree: _____

Other: _____ City: _____

From: _____ To: _____ Did you graduate? YES ____ NO ____

Degree: _____

References

Please list 2 professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

References cont.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ____ NO ____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ____ NO ____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____